In accordance with recently adopted changes to South Carolina Code of Regulations 69.50 VI. (D), all continuing education (CE) sponsors and instructors are required to provide a copy of this reminder notice to each attendee of a classroom course. The regulation also requires correspondence course sponsors to communicate this notice to students who request CE credit in South Carolina.

- Effective January 2011, the deadline for biennially complying with continuing education and license renewal is the last day of the producer’s month of birth. Producers born in an odd-numbered year must comply by the last day of their birth month in an odd-numbered year. Producers born in an even-numbered year must comply by the last day of their birth month in an even-numbered year.

- Producers must renew their license, obtain fingerprints, complete twenty-four hours of CE credits—including a minimum of three hours in ethics—and pay the biennial record-keeping fee to the Continuing Education Administrator by the deadline, or the producer license will lapse.
  - Multiline (property-casualty and life, accident, and health) producers must complete twenty-four hours of CE credits. A minimum of eight credit hours must be completed in each line of authority, as well as a minimum of three credit hours in ethics.
  - Producers with reduced compliance requirements (fifteen hours) must complete twelve credit hours in the line of authority held and three credit hours in ethics. Multiline producers with reduced compliance requirements (fifteen hours) must complete six credit hours in each line of authority and three credit hours in ethics. Failure to comply by the last day of the producer's birth month, according to the guidelines stated above, will result in lapse of the license.

- An individual who arrives after the start of a CE class or leaves before the class is over will not receive credit for the CE classroom session, regardless of the number of hours completed during the class session. Instructors may also deny credit to anyone who is inattentive (talking, texting, using a cellphone, and so forth).

Because the law allowing reduced CE compliance was repealed January 1, 2010, the following statement applies only to producers who were granted a reduced CE compliance requirement before that date.

- Up to eighteen credit hours in excess of the CE compliance period may be carried over and applied to the next compliance period.

All licensed, resident insurance producers should first check the approved CE course list on Prometric’s website at Prometric.com/southcarolina or call Prometric at (800) 490-6551 before taking a CE course. Courses taken from an unapproved sponsor or instructor will be declined.

Licensed insurance producers can check their CE status by calling Prometric or by checking their transcript on Prometric’s website at https://ceo.experioronline.com/users/UsersMain.asp?MAIN=SINGLELU